

THING Project, Steering Committee Meeting Oct 07 2010, 09:30 -10:30 AM

Activity Report 01.04.10 – 01.09.10

The THING Project – Thing sites International Networking Group

Faeroe Islands Project Partner meeting 05-08 October 2010

ACTIVITY REPORT 01.04.10 – 01.09.10

Introduction

Objective:

The overall objective for the THING project is:
to exchange knowledge, specify, develop and test new and improved services for sustainable management and business development at the Northern European Thing sites. The project results should also contribute to a future nomination process of a serial inscription on the UNESCO World Heritage List of the North Atlantic Thing sites

Annexes to this document:

- | | |
|--|----------------|
| • Project Claim, letter to NPP | Annex 1 |
| • Project Claim | Annex 2 |
| • Main Activity report | Annex 3 |
| • Project Case Study | Annex 4 |
| • Time Schedule/ Work Plan 6 month period | Annex 5 |

1.0) Organisation

1.1 Steering Committee (SC)

“The Steering Committee consists of representatives of each *Partner*. Each representative shall be fully authorised to act on behalf of his/hers organisation in all matters relating to the operational issues. Each Partner-representative of the Steering Committee should have one vote.

Also the Project Co-ordinator, shall be included in the Steering Committee in a non-voting capacity.

The Partners have the right to have a replacement attending the meeting. *The International Chairman of the Steering Committee shall be a representative of the Lead Partner organisation, and shall be appointed on the first Steering Committee meeting.* The national representatives of the country where the meeting is held shall organise the meetings of the Steering Committee.

All decisions of the Steering Committee shall be unanimous.

The Steering Committee will direct the work, and:

- Define the general strategy of the Partners/Partnership
- Decide about foreseen costs
- Approve in general all matters related to operational issues in *the six-monthly/annual* work plans
- Monitor the progress of the project and analyse the results achieved by the project
- Adopting a new work plan and timetable to be submitted to the Northern Periphery Programme Secretariat in case of a change in direction or major changes in the project
- Define and ensure implementation of a policy of dissemination of result of the work undertaken

Minutes of all meetings in the Steering Committee shall be submitted to its members.”

1.2 Partnership Agreement

In order to secure the existence of valid partnership agreements each Lead Partner shall certify to the Managing Authority that an agreement has been established.

The partnership agreement was developed parallel with the start up of the project and during the period an effort have been made in order to produce a valid document.

- The Partnership Agreement was signed by all partners before the end of the reporting period.

2.0 Meetings

- 2.1 **Steering Committee Meeting**
Minutes may be found here:
http://thingproject.eu/sites/default/files/projectdocs/Minutes_SC_meeting_april_2010.pdf
- 2.2 **Project Partner meeting 14.-18 April**
Report may be found here:
http://thingproject.eu/sites/default/files/projectdocs/Minutes-report_Shetland-Orkney_meeting_14-18_april_2010.pdf
- 2.3 **Management team/partner meetings**
4 MT-meetings were organised as telephone conferences.

3.0 Reports

3.1 Financial report –

Annex 1

The financial reporting periods are April - September and October - March.
The first report covered the period from the formal project start date June 10th 2009 until March 31st 2010.
During the reporting period partners have been encouraged to produce a Statement of Expenditure and send to their First Level Controller for audit. According to the time schedule, the joint report should be submitted to the NPP Secretariat by August 16th.

The project claim may be found as **Annex 2** in this document.
Further comments on financial reporting may be found in the Main Project Activity Report

3.2 Main Project Activity Report

During the period the first Main Project Activity report was submitted.
The report (4.3) also contains a message concerning budget changes coming up in the next period.

A copy of the report may be found here :

Annex 3

http://thingproject.eu/sites/default/files/projectdocs/THING_Project_Main_project_Activity_Report_v2-1-Sep_2010.pdf

3.3 Project case Study

Annex 4

During the period a project case study, has been produced. This document contains info on produced documents and activity in the period

4.0 Time schedule/Work plan 6 month period

Annex 5

The project planning and implementation follows 6 month work plans. The 6 month periods are identical with the reporting periods with exception of the start up period, June 2009 – March 2010. Work Groups have been established and will be activated according to the time schedule/work. A list of the work groups and functions may be found here: www.thingproject.eu/node/54

Dale 20/09/2010

<sign>
Arild Bergström
Project Coordinator





Innovatively Investing
in Europe's Northern
Periphery for a sustainable
and prosperous future



Thing sites are the assembly sites spread across North West Europe as a result of the Viking diaspora and Norse settlements. The objective of the project is to exchange knowledge, specify, develop and test new and improved services for sustainable management and business development at the Northern European Thing sites.

Dale 08/09/2010

Northern Periphery Programme
Att: Kirsti Mijnhijmer

Project Claim

Please find enclosed Project Claim for five partners:

Sogn og Fjordane County Council
Gulen Municipality
Shetland Amenity Trust
Orkney College
Highland Council, Scotland

Two partners: Thingvellir National Park and Kunningarstovan, Faroe Islands, are still pending. Manx National Heritage, Isle of Man, is associated partner.

This is our first financial report, and there are some discrepancies:

- Certificates state different start dates for the project; the correct date is 10.06.2010.
- First Level Controllers have filled in the total budget in different ways
- Sogn og Fjordane County Council FLC has ticked the wrong programme area, and filled in form for MS (corrected in the summary of certificates). Where "Not Actually" is found in the Check List, it should only be NA.
- Gulen Municipality had forgotten to add match funding. This is corrected by the FLC in writing; a corrected certificate will be made.
- Shetland Amenity Trust FLC has ticked the wrong programme area (corrected in the summary of certificates)

We have not received the original signed documents for all the partners yet. For those scanned documents are enclosed. Original documents will be follow as soon as possible.

We apologize for the delay in handing in the report, and appreciate your patience and support. Please let us know if we need to correct or add information.

Kind regards

Siri Ingvaldsen
Project co-ordinator





**Northern
Periphery
Programme**
2007-2013

Innovatively investing
in Europe's Northern
Periphery for a sustainable
and prosperous future



European Union
European Regional Development Fund

1 (2)

Project claim
page 1

Reporting period:
Project claim No.:
Project Title:
Reference number:
Priority:

Note: The dates should be stated by [day.month.year], e.g. "30.09.2008"

From: 10.06.2009 To: 31.03.2010

The THING Project - Thing Sites International Networking Group

JPS 4.7 CAV304-6421-2009

Priority 1: Priority 2:

Contact information

Lead partner organisation (original language):	Sogn og Fjordane fylke		
Lead Partner organisation (english translation):	Sogn og Fjordane County Council		
Address:	Askedalen 2	Person responsible:	Bjørn Birger Bremer
Postal code:	6863	E-mail:	bjorn.birger.bremer@sfj.no
Location:	Leikanger	Phone:	+47 57656131
Country:	Norway	Mobile:	+47 97035419
Phone:	+47 57656100	Contact person:	Ingebjørg Erikstad
Fax:	+47 57656101	E-mail:	ingebjorg.erikstad@sfj.no
E-mail:	postmottak.sentraladm@sfj.no	Phone:	+47 57825003
Website:	www.sfj.no	Mobile:	+47 41530941

Bank information

Name of bank:	Sparebanken Sogn og Fjordane
Address:	N-6863 Leikanger
IBAN number:	NO1637810700050
BIC code:	SOFJNO22

Supporting documents

Project Claim (page 1 and 2)	<input checked="" type="checkbox"/>
Summary of CoE	<input checked="" type="checkbox"/>
Certificates of Expenditure (for all claiming project partners)	<input checked="" type="checkbox"/>
First level control checklists (for all claiming project partners)	<input checked="" type="checkbox"/>
Activity Report	<input checked="" type="checkbox"/>

Other funding and information measures

	Yes	No
Has any other EU funding been received?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Has the project received any eligible co-financing that was not stated in the budget?	<input type="checkbox"/>	<input type="checkbox"/>
Has the project fulfilled its information duties in accordance with Commission Regulation (EC) No 1828/2006?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have all partners First Level Controllers certified that the expenditure are eligible according to procurement regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Expenditure

	Yes	No
All expenditure has been incurred during the project period	<input checked="" type="checkbox"/>	<input type="checkbox"/>
All expenditure included has been paid during current reporting period	<input checked="" type="checkbox"/>	<input type="checkbox"/>
All expenditure concerns the project	<input checked="" type="checkbox"/>	<input type="checkbox"/>
All expenditure concerns activities that were stated in enclosure 1 to the decision	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Has the project undergone any substantial modification affecting the nature of implementation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Signature

I hereby certify that all information in this Project claim is complete and correct. By signing this Project claim I also apply for payment in accordance with the Northern Periphery Programme 2007-2013 decision for project funding.

Place and date

Authorized signature for the Lead Partner organisation

Name in clear

Reporting period:
Project Claim No.:
Project Title:
Reference number:
Priority:

From: 39974 To: 40268
 The THING Project - Thing Sites International Networking Group
 JPS 4.7 CAV304-6421-2009
 Priority 1: Priority 2:

Project Expenditure and Financial contributions

Expenditure and financial contributions sorted by source of finance
 This table is self generated from the Summary of CoE sheet.

Type of Expenditure	Approved budget MS+MMS	Member States	Certified expenditure, current reporting period					Total expenditure		
			Member State 20% area	Non Member State 40% area	Faroe Islands	Greenland	Iceland		Norway	Norway 20% area
1. Staff costs	390 497,54	24 805,90	0,00	0,00	0,00	0,00	0,00	23 268,16	0,00	48 074,06
2. Travel and accommodation	81 100,00	5 803,60	0,00	0,00	0,00	0,00	0,00	7 094,38	0,00	12 897,98
3. External experts	229 542,10	0,00	0,00	0,00	0,00	0,00	0,00	6 927,51	0,00	6 927,51
4. Office costs (directly allocated)	64 399,99	5 676,01	0,00	0,00	0,00	0,00	0,00	1 716,37	0,00	7 392,38
5. Office costs (distributed proportionally)	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
6. Promotion / publications, Seminars / conferences, Meetings	124 140,00	1 583,69	0,00	0,00	0,00	0,00	0,00	4 034,16	0,00	5 627,85
7. Equipment and supplies	18 572,22	2 934,93	0,00	0,00	0,00	0,00	0,00	0,00	0,00	2 934,93
8. Other (including 1st level control)	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
9. In kind costs	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
10. Share of common costs	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Total project expenditure	999 001,85	40 834,13	0,00	0,00	0,00	0,00	0,00	43 040,58	0,00	83 874,71
Deducted: Received common cost payments	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Deducted: Project revenue	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Deducted: In kind costs	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Total project net cost	949 001,85	40 834,13	0,00	0,00	0,00	0,00	0,00	43 040,58	0,00	83 874,71

Financial contribution	Budgeted match funding MS+MMS	Member States	Certified financial contribution, current reporting period					Total financial contribution, current period		
			Member State 20% area	Non Member State 40% area	Faroe Islands	Greenland	Iceland		Norway	Norway 20% area
Public match funding, in kind	40 000,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Public match funding, cash	0,00	12 364,44	0,00	0,00	0,00	0,00	0,00	30 621,40	0,00	42 885,84
Total public financial contribution	40 000,00	12 364,44	0,00	0,00	0,00	0,00	0,00	30 621,40	0,00	42 885,84



Summary of CoE
Summary of certified costs and financial contributions

From: 39574 To: 40285
Claim No: 0

Project Partners
The Summary of CoE template is a summary of all contributions of Expenditure (CoE)
Public match funding and the certified financial costs

Type of Expenditure	Certified expenditure current reporting period																				Total expenditure	
	Partner 1	Partner 2	Partner 3	Partner 4	Partner 5	Partner 6	Partner 7	Partner 8	Partner 9	Partner 10	Partner 11	Partner 12	Partner 13	Partner 14	Partner 15	Partner 16	Partner 17	Partner 18	Partner 19	Partner 20		
1. Staff costs	300,497.54	12,828.10	13,323.58	9,984.43	4,403.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	48,074.08	
2. Travel expenses	1,850.21	1,850.21	1,512.71	4,092.50	196.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,827.51	
3. Office costs (directly allocated)	64,909.89	4,877.30	5,678.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,982.38
4. Office costs (indirectly allocated)	124,140.00	3,194.45	1,983.89	1,983.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,827.85
5. Public match funding (certified)	42,700.00	0.00	2,804.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,804.33
6. Other (including in kind costs)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditure	648,000.00	20,725.23	25,028.42	11,083.53	4,600.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	63,874.71
Total Public Match Funding	42,700.00	0.00	2,804.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,804.33
Total Public Match Funding Contribution	42,700.00	0.00	2,804.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,804.33

Type of Expenditure	Certified financial contribution current reporting period																				Total contribution	
	Partner 1	Partner 2	Partner 3	Partner 4	Partner 5	Partner 6	Partner 7	Partner 8	Partner 9	Partner 10	Partner 11	Partner 12	Partner 13	Partner 14	Partner 15	Partner 16	Partner 17	Partner 18	Partner 19	Partner 20		
1. Staff costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2. Travel expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3. Office costs (directly allocated)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4. Office costs (indirectly allocated)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5. Public match funding (certified)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6. Other (including in kind costs)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Public Match Funding Contribution	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Project Case Study

Please fill in the form below. Do not exceed the length of 3 pages.



Project Details		
Project Name:	The THING Project – Thing Sites International Networking Group	
Acronym:	THING Project	
Preparatory Project Name (if applicable):	-	
Start Date:	01.07.2009	
End Date:	30.06.2012	
Priority and Objective (tick one priority and one objective):	<input type="checkbox"/> Priority 1: Promoting innovation and competitiveness in remote and peripheral areas	
	<input type="checkbox"/> i. Innovation, networks and competitiveness	
	<input type="checkbox"/> ii. Accessibility	
	<input checked="" type="checkbox"/> Priority 2: Sustainable development of natural and community resources	
	<input checked="" type="checkbox"/> i. Environment as an asset in the periphery	
<input checked="" type="checkbox"/> ii. Urban-rural development and promotion of heritage		
Total Budget:	€ 989 001.85	
Total NPP Funding:	€ 485387.16	
Project website:	www.thingproject.eu	
Lead Partner		
Title of Institution in English:	Sogn og Fjordane County Council	
Address/P.O. Box:	Askedalen 2	
Postcode:	6863	
Town:	Leikanger	
Country:	Norway	
Contact Person		
First Name:	Ingebjørg	
Surname:	Erikstad	
Telephone:	+47 57825020	
E-mail:	ingebjorg.erikstad@sfj.no	
Partnership	Title of Institution in English	Country
Partner 2	Gulen Municipality	Norway
Partner 3	Thingvellir National Park	Iceland
Partner 4	Shetland Amenity Trust	Scotland
Partner 5	Orkney College	Scotland
Partner 6	The Highland Council	Scotland
Partner 7	Kunningarstovan	Faroe Islands
Partner 8	Manx National Heritage	Isle of Man
Project Description		
Synopsis:	The THING project is based on the Thing sites that are the assembly sites spread across North West Europe as a result of the Viking diaspora and Norse settlements. The objective is to exchange knowledge, specify, develop and test new and improved services for sustainable management and business development at the Northern European Thing sites. The project results should also contribute to a future nomination process of a serial inscription on the UNESCO World Heritage List of the North Atlantic Thing sites.	
Aim and Objectives:	The overall objective for the THING project is. <i>to exchange knowledge, specify, develop and test new and improved</i>	

	<p><i>services for sustainable management and business development at the Northern European Thing sites. The project results should also contribute to a future nomination process of a serial inscription on the UNESCO World Heritage List of the North Atlantic Thing sites.</i></p> <p>The overall objectives will be achieved by a strong and complementary inter-regional partnership implementing the following <u>sub-objectives</u>:</p> <ol style="list-style-type: none"> 1. Run a series of surveys and documentation activities and international workshops and seminars held in each of the involved regions to develop shared knowledge and understanding of the history of Thing Sites to support the new regional service development activities 2. Implement and test interpretation methods for local, regional and inter-regional content development and branding, and mainstream this into recommendations for improved services for sustainable tourism and site management 3. Combine the results and new knowledge into an ICT web2.0 based service to promote and support the protection, management and interpretation of the Thing sites and to stimulate mobilisation and networking between the interested end-users, regional and international knowledge providers including the regional authorities and universities. 4. Deliver a well managed and successfully communicated project
<p>Expected Outcomes (please mention products/services):</p>	<p>A variety of interests would benefit from what can be achieved through the project. The main demand is for more in-depth information about the Thing sites and their history and better methods of documentation and dissemination. The outcome of the project will be vital to the tourism industry surrounding the sites at both local and regional levels. The THING Project will jointly develop a trans-national service model based on the Thing Sites heritage of 6 regions in the Northern Periphery. Furthermore this will be the basis for developing an agenda for future research on the Thing Sites.</p> <p>The project will develop a common methodology for interpretation for the Thing sites. This will be a common knowledge platform. Guidelines for interpretation and dissemination will be worked out and shared among the partners.</p> <p>The project is expected to have a real impact on regional development in the regions where the Thing Sites are located, especially when it comes to tourism and for developing services based on local and regional cultural and natural heritage and an innovative approach.</p> <p>The project results should also contribute to a future nomination process of a serial inscription on the UNESCO World Heritage List of the North Atlantic Thing sites.</p>
<p>Outcomes Achieved:</p>	<ul style="list-style-type: none"> • Project Coordinators have been engaged • Management Team organised and 6 meetings organised • Partner Meetings have been organised: Meeting 1: Iceland 2009 • Meeting 2 Shetland/Orknesy 2010-06-28 - in addition all partners have met in connection with Audio Management Team meetings. • Steering Committee established and 2 meetings have been organised • Project Logo has been designed • Power Point Presentation has been developed for the project • Template for Power Point Presentations has been developed • Template for press releases has been developed • Graphic profile developed and implemented • Communication plan developed and implemented • Interpretation plan developed • Brochure/Flyer designed

	<ul style="list-style-type: none"> • Webpage designed and project documents uploaded • Audit forms and gathering of information concerning thing sites have been developed • Promotional Plan/ time schedule has been developed • Lectures and training courses have been organised in connection with Partner Meetings
Information & Communication	
Project Message:	Thing sites are the assembly sites spread across North West Europe as a result of the Viking diaspora and Norse settlements. The objective of the project is to exchange knowledge, specify, develop and test new and improved services for sustainable management and business development at the Northern European Thing sites.
Project Publications (brochures, presentations, etc.): These documents can be submitted both electronically and in paper. They should also be uploaded to the website.	<ul style="list-style-type: none"> ▪ Title and type of publication: ▪ Web site : www.thingproject.eu ▪ Brochure/flyer (attached as pdf.file) ▪ Powerpoint presentation (attached as ppt.file) ▪ Press releases (attached as pdf.file) ▪ Conference Cover(attached as pdf.file)
Date Submitted:	20.06.2010

For the **The THING Project – Thing Sites International Networking Group**

Arild Bergström
Project Coordinator